

Our Facilities

Yarrunga Community Centre has provided accommodation for many corporate functions, business meetings, and private training sessions since it opened in 1996. The Centre is situated in Yarrunga Reserve which features a lake, playground, tennis courts and barbecue facilities.

A range of rooms are available for hire which can accommodate your guests in various configurations. Rooms 1, 2 and 3 can be used separately or join to form larger spaces as required.



Rooms 1 and 3 are suitable for a meeting of 24 or ~12 seated at tables.

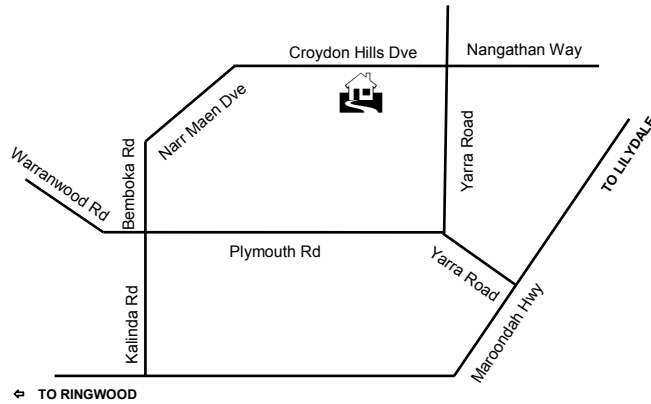


Room 2 is an ideal seminar room or large meeting space for up to 58 people.



Our spacious foyer features stained glass windows and provides a quiet lounge area for guests to relax. The large kitchen is well appointed and located close to the meeting rooms offering the ideal layout for serving refreshments. Our tranquil setting is the perfect venue for your business or organization. Please contact us to arrange a viewing, ask questions or make a booking.

Location



76 - 86 Croydon Hills Drive
Croydon Hills 3136
Melway Map 36 G9



Our meeting rooms overlook the lake in Yarrunga Reserve.

MEETING ROOM HIRE



A great venue for your next meeting or training session...



Phone: 9722 8942
Email: info@yarrunga.org.au
www.yarrunga.org.au

Hourly Hire Rates

Business Hirers:

Room 1	\$25.00
Room 2	\$35.00
Room 3	\$25.00
Rooms 1 & 2 or 2 & 3	\$55.00
Rooms 1, 2 & 3	\$70.00
Activity Hall	\$50.00
Art & Craft Room	\$25.00
Creche & Playground	\$35.00
Kitchen	FREE/\$25.00*

Non-Profit Hirers:

Room 1	\$17.50
Room 2	\$24.50
Room 3	\$17.50
Rooms 1 & 2 or 2 & 3	\$38.50
Rooms 1, 2 & 3	\$49.00
Activity Hall	\$35.00
Art & Craft Room	\$17.50
Creche & Playground	\$24.50
Kitchen	FREE/\$17.50*

Facilities for Hire:

Whiteboard	FREE
TV with DVD/Video	\$10 per date
OHP and Screen	\$10 per date

* Use of the kitchen is included FREE with the hire of any other room.

Frequent User Discounts:

A 10% discount is offered for regular hire bookings made and paid in full at least 3 months in advance. Non-profit organizations hiring more than 8 hours per week will receive an additional 10% discount.

Public Liability Insurance

Please provide a copy of your public liability insurance certificate. If you do not have insurance we can organise it for you through Maroondah City Council for \$33.00 per date if alcohol is being served, otherwise \$16.50.

Bond

\$500

This will be refunded to the hirer via cheque less any amounts deducted by the Centre for damage or extra cleaning required or security callout (see conditions of hire).

Bookings and Payment

A non-refundable deposit of \$55 (or payment in full if less than this amount) is required when booking the venue and must be submitted with your hire agreement form as soon as you have selected a date/s. The balance of the hiring fee, plus insurance and bond are payable prior to the booked date.



Meeting room 2 is flanked by smaller rooms 1 and 3 to either side.

Frequently Asked Questions ...

- Weekday hire is for a minimum of 1hr and can be booked in half hour blocks thereafter.
- Maximum of 106 attendees in rooms 1/2/3, maximum of 145 in the hall. Chairs are available to seat 100. 15 x 6 seater tables are available.
- You must include your set-up and pack-up time in your booking.
- Tea, coffee, sugar and milk are not included in hiring fees.
- The rooms feature heating and air conditioning as well as ceiling fans.
- If required, displays or decorations may be put up on existing hooks.
- Yarrunga Community Centre is a non-smoking venue. However, a smokers' bench is located outside and features a "butt-bin" nearby for your convenience. Where possible we would also like hirers to refrain from bringing any nuts into the the Centre.
- The Centre accepts payments by cash, money order, cheque, EFTPOS, and credit card. Cheques should be received 14 days prior to the hiring date to allow for the payment to clear.
- All prices are subject to change and include GST where appropriate.
- Three months notice is required to cancel long term regular bookings.